



# GUNNERSBURY

PARK & MUSEUM

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## **Booking Request Information Sheet**

**Thank you for your interest in our learning services. Please complete this form and return it to the above e-mail address to indicate your interest in making a visit. We will then check the dates and availability and once everything has been arranged we will send you a booking confirmation.**

Today's initial enquiry was made on what date?	
School name and address	
Borough	
Your contact e-mail and telephone	
Leader on the day and tel. contact if different to above	
Type of led workshop/s requested	
Preferred date of visit	
Alternative date/s of visit	
Numbers expected overall	Children = Adults =
Year group	
Any people attending with special needs Eg wheelchair users, allergies etc	
Do you want to book the lunchroom?	
Any specific requests to alter the start/end times of visit	
Your aim/outcomes/priority/topic the visit links to	
If first time how did you hear of us and what made you decide to do a group visit?	
What e-mail should we send an invoice to?	